

APPROVED

The monthly meeting of the Ridgeville Park District Board of Commissioners took place on Thursday, August 10, 2023 at 7:00 pm at the Ridgeville Park Community House (908 Seward St, Evanston, Illinois). Meeting agendas and digital packets were made available at www.ridgeville.org/governance prior to the meeting.

Commissioners Present: Amanda DePalma, Shawn Jones, Michael (Mick) Morel (Vice President)

Commissioners Absent: Diana Anton, Matthew Mitchell (President)

Also Present: Gerald Gibbs (Treasurer), Julie Larson (Minute Taker), Marlon Rodas (Director of Parks and Recreation), Natalie Sallee (Program Director)

Citizens: none

Vice President Mick Morel called the meeting to order at 7:20 pm.

Roll Call

Diana Anton: absent

Amanda DePalma: present

Shawn Jones: present

Matthew Mitchell: absent

Mick Morel: present

Citizen Comment Part 1:

There were no comments at this time.

Approval of Minutes:

Motion #1: Shawn Jones moved to approve the minutes from the July 17, 2023 Board meeting. Amanda DePalma seconded the motion. All were in favor. The motion passed unanimously.

Approval of Bills:

Abi Leveille prepared and shared with Commissioners prior to the meeting: "Ridgeville Park District- General Account Bills Summary August 10, 2023" and "Ridgeville Park District- General Account Bills Detailed Report August 10, 2023." Marlon Rodas noted, among other items: \$7k for a new door and *Two Brothers* for a replacement air conditioning unit for the Fieldhouse; the other unit was 15 years old and a safety concern for camp.

Motion #2: Shawn Jones moved to approve payment of August 2023 bills in the amount of \$70,976.38. Amanda DePalma seconded the motion. All were in favor. The motion passed unanimously.

Approval of Petty Cash Expenditures:

Abi Leveille prepared and shared with Commissioners prior to the meeting: "Ridgeville Park District Petty Cash Summary August 10, 2023" and "Ridgeville Park District Petty Cash Details August 10, 2023."

Motion #3: Amanda DePalma moved to approve payment of August 2023 petty cash expenditures in the amount of \$2,125.59. Shawn Jones seconded the motion. All were in favor. The motion passed unanimously.

Monthly Report offered by Marlon Rodas, Executive Director of Parks and Recreation:

Camps are now over; Rodas offered a big thank you to Natalie Sallee and other camp staff. Kids and parents were all happy about camp this year. The original quote for the Kubata vehicle was \$24k and the new quote is \$29k, a \$5k+ increase due to supply chain issues. This is to be a vehicle for plowing and cleaning and will include attachment plow and brush. The jump in price is discouraging, but the board agreed that the vehicle feels necessary and it's been a budget item for a couple years already. A plow for the new truck is a separate budget item. Rodas will discuss any possible price discounts with Russo on the brush. We will need to put money aside in the upcoming budget to account for the \$5k price difference. The nature-based play equipment will be installed in late August. Alcohol was sold at the concert last night without issue.

Monthly Report offered by Natalie Sallee, Program Director:

- Summer Camp / Sports Wrap-Up: Camp went really well and is now ended. Summer Story Workshops were a huge hit with Laura Downey. Summer sports needed to be canceled several times due to weather and poor air quality, so extra sessions were added at the end. Wonderful staff all around. End of the season party for the camp families with a youth band was a big hit.
- Youth Grow Team Wrap-Up: The team did a terrific job under the leadership of Laura Downey. The program was a partnership with the City of Evanston as a part of the Mayor's Youth Employment program, and the City paid the youth workers' wages. They worked on park beautification and growing food for local fridges. Downey will work with volunteers through the fall to make food donations through the rest of the growing season.
- Partner Camps: RPD offered full day camps for June and July and now in August there will be mini camps offered through partner organizations. Imaginary Game, IncrediFlix (a movie making camp), PlayWell TEKnologies, and others.
- Concerts on the Ridge: Successful season thus far, despite the first two concerts being canceled due to weather. The crowd at this week's concert was great with food vendors, liquor sales, and representation from local organizations. Liquor sales were successful last night without any issue. A drone videographer has offered to film future concerts.
- Studio 908 Fall Classes / Partner Classes: Brochure is now out. New partnerships with Young Rembrandts Drawing Class, Rhythm Revolution, and others.

Monthly Report offered by Gerry Gibbs, Treasurer:

Gerry Gibbs discussed the following document: "Ridgeville Park District (RPD) Treasurer's Board Meeting Report (prepared by Gerry Gibbs) August, 2023." The final installment of the

2022 tax income will be coming in 4 months late (December 2023) and we do not have enough cash to cover this period of waiting. Withdrawals from our investment accounts will be the solution until we have tax income again. Some fall spending will need to be postponed until the winter to accommodate this delay. There was discussion about closing the U.S. Bank account and moving the cash elsewhere. On Sept 20-22 we will engage in an onsite visit from Sickich, our auditor. Gibbs has been working with Rodas on the budget and can now close up the books on the previous year's fiscal year. Gibbs noted that RPD has financial strength to weather various storms.

Monthly Report offered by the Racial Equity, Diversity & Inclusion (REDI) Committee:

There was no report offered at this time.

Old Business:

Present Tentative Budget for 2023/2024 (Rodas)

Marlon Rodas presented the documents entitled: "RIDGEVILLE PARK DISTRICT SUMMARY Tentative Budget Fiscal Year Beginning July 1, 2023 - Ending June 30, 2024," including General Fund line items, Recreation Fund line items, Capital Projects Fund line items, and "Exhibit A." Rodas has been working with Sallee and Gibbs on the documents. There was discussion about various small changes that occurred since the last iteration of the tentative budget. Topics of discussion included the Social Security fund, a strategic planning fund, and adding Spanish language to our brochures. Next month there will be a public hearing for the purpose of giving the public an opportunity to comment on the budget prior to the board meeting. The public hearing will occur at 6:45 pm prior to the board meeting beginning at 7:00 pm.

New Business:

There was no New Business to discuss at this time.

Call of the Commissioners:

- Anton: absent
- DePalma: passed
- Jones: passed
- Mitchell: absent
- Morel: passed

Citizen Comment Part 2:

There were no comments at this time.

Adjournment:

Motion #4: Shawn Jones moved to adjourn the meeting. Amanda DePalma seconded the motion. All were in favor. The meeting was adjourned at 8:06 pm.

Respectfully submitted,

Julie Larson, Minute Taker